

LUXBOROUGH PARISH COUNCIL

The Minutes of the Extra-Ordinary Meeting of Luxborough Parish Council held on 25 June 2025 at Luxborough Village Hall at 8.00 pm

Present: Cllrs D Powell (Chair), M Bolland, C Henson, G Tucker, J Waller, Clerk: Mary Andrews

25/19 The Chairman opened the meeting at 8.03 pm.

25/20 Apologies for absence. Apologies received from R O'Hare, A Sparling, F Nicholson, S Pugsley

25/21 Declarations of Interest. None were declared

25/22 To Consider, Approve and Sign Q4 and End of Year 2023/24 Accounts. The Annual Internal Audit Report and Accounting Statements as prepared by P McGlynn were presented. The RFO signed the Accounting Statements. It was resolved to adopt the statements, noting receipts of £4859.00, payments of £2744.38 with a balance carried forward of £3884.32 for the full year. The bank balance stood at £4154.56 at 31 March 2025. Bank reconciliation indicated an increase in the annual precept due to expected expenses re highway maintenance. Increase in wages due to cost-of-living raise. Expenditure was down slightly due to less training costs, fewer one-off purchases and not paying rental fee to village hall within this financial year (but will show payment in 2025/26 FY). (P: Councillor Bolland, S: Councillor Waller)

25/23 To Consider, Approve and Sign the Internal Audit Report. It was resolved the Internal Audit Report be confirmed as accurate. (P: Councillor Powell, S: Councillor Henson)

25/24 To Review, Approve and Sign the Annual Governance Statement. It was resolved that the AGS is approved. (P: Councillor Bolland, S: Councillor Henson). Chairman Powell signed the Annual Governance Statement.

25/25 To Consider, Approve and Sign the Accounting Statements. It was resolved the Accounting Statements be confirmed as accurate. (P: Councillor Tucker, S: Councillor Henson). Chairman Powell signed the Accounting Statements.

25/26 To Approve and Sign the Certificate of Exemption. It was resolved that the PC is exempt from the limited assurance review due to the level of income and expenditure (AGAR part 2). (P: Councillor Waller, S: Councillor Powell). Chairman Powell signed the Certificate of Exemption.

25/27 To Agree Period of Public Inspection. It was resolved that the public period of inspection will now commence on 1 July 2025 for 30 days. (P: Councillor Powell, S: Councillor Bolland)

There being no other business, the meeting closed at 8.11 p.m.

Date of Next Meeting: 23 July 2025 at 8.00 pm

¹ P- Proposed. S – Seconded

initial
