

LUXBOROUGH PARISH COUNCIL

The Minutes of the Extra-Ordinary Meeting of Luxborough Parish Council held on 12 June 2024 at Luxborough Village Hall at 8.00 pm

Present: Cllrs D Powell (Chair), M Bolland, C Henson, A Sparling, G Tucker Clerk: Mary Andrews

24/18 The Chairman opened the meeting at 8.02 pm.

24/19 Apologies for absence. Apologies received from R O'Hare, J Waller

24/20 Declarations of Interest. Interests were declared by Cllrs Powell and Henson for Minute 24/28 below

24/21 To Consider, Approve and Sign Q4 and End of Year 2023/24 Accounts. The Annual Internal Audit Report and Accounting Statements as prepared by P McGlynn were presented. The RFO signed the Accounting Statements. It was resolved to adopt the statements, noting receipts of £4348.60 (£2990.00 + £1358.60 brought forward), payments of £2578.90 with a balance carried forward of £1769.70 for the full year. The bank balance stood at £1784.31 at 31 March 2024. Bank reconciliation indicated a lower level in spending from the previous year. This is explained by ICO membership fees and village hall invoicing for two years in the previous financial year, extraneous expenses for the Coronation celebrations were less than for the Jubilee celebrations and extra VAT owed and cost of new computer and software which occurred in the previous financial year. (P: Councillor Bolland, S: Councillor Sparling)

24/22 To Consider, Approve and Sign the Internal Audit Report. It was resolved the Internal Audit Report be confirmed as accurate. (P: Councillor Bolland, S: Councillor Sparling)

24/23 To Review, Approve and Sign the Annual Governance Statement. It was resolved that the AGS is approved. (P: Councillor Tucker, S: Councillor Powell). Chairman Powell signed the Annual Governance Statement.

24/24 To Consider, Approve and Sign the Accounting Statements. It was resolved the Accounting Statements be confirmed as accurate. (P: Councillor Bolland, S: Councillor Sparling). Chairman Powell signed the Accounting Statements.

24/25 To Approve and Sign the Certificate of Exemption. It was resolved that the PC is exempt from the limited assurance review due to the level of income and expenditure (AGAR part 2). (P: Councillor Bolland, S: Councillor Sparling). Chairman Powell signed the Certificate of Exemption.

24/26 To Agree Period of Public Inspection. It was resolved that the public period of inspection will now commence on 1 July 2024 for 30 days. (P: Councillor Powell, S: Councillor Henson)

24/27 Update from Exmoor LCN Meeting of 6 June 2024. Cllr Bolland reported the LCN Chair and Vice Chair were re-elected. It was noted that neither the police nor ENPA were represented at the meeting despite their assurances that they would attend. A representative from Magna Housing gave a presentation which resulted in a lively and lengthy discussion centred on the high number of complaints submitted by tenants.

Magna assured the audience they were working hard to address their shortcomings. The Somerset Highways representative said they had begun grass cutting along the road verges which leads us to believe that we will not be responsible for paying a contractor to do it for our parish this year. Cllr Bolland spoke directly with the Highways rep about the ongoing issue we have with the damaged Kingsbridge and the fact it has not been repaired in the 18 months since the damage was incurred. The rep suggested we lodge a complaint through a different channel. The LCN has published its Annual Report.

24/28 To Decide/Agree to reimburse Village Hall charity for the cost of the yearly subscription/inspection of play equipment. The councillors who had not declared an interest discussed the issue and it was agreed and resolved to reimburse the Luxborough Village Hall and Field Charity each year for the subscription and inspection fees totalling £100 per annum. (P: Councillor Bolland, S: Councillor Sparling).

There being no other business, the meeting closed at 8.28 p.m.

Date of Next Meeting: 31 July 2024 at 8.00 pm

initial

¹ P- Proposed. S – Seconded